



APPLICANT – Please fill out the top portion of this form and send it to your reference.

Applicant Name: _____

To the applicant: Under the Federal law entitled the Family Education Rights and Privacy Act of 1974, students are given the right to inspect their records, including letters of recommendation. While we shall consider all letters of recommendation carefully, we believe that in many instances letters written in confidence are overall of greater utility in the assessment of a participant's qualification, ability, and promise.

A signature is required for either statement A or B below, indicating waiver of right to inspect this letter of reference.

I have waived my right to inspect this letter of recommendation and hereby inform referent that this letter will be kept strictly confidential.

Referent is advised that I have retained my right to inspect this letter of recommendation and that upon enrollment I may have access to it.

Applicant Signature: _____

Date: _____

RECOMMENDER – Please fill out the bottom portion of this form and return it to SIMS.

Name of Recommender: _____ Date: _____

NOTE TO RECOMMENDER: You have been requested to complete this reference form. Your frank appraisal will assist in evaluating the applicant's qualifications. Please seal your recommendation in the envelope provided, sign across the seal and return the envelope to the applicant for enclosure with the application form.

On a scale from 1 to 5, with 1 being the low and 5 the high, rate the applicant's qualities in the following areas:

Applicant Qualities	Don't know	Low				High
Adaptability to unknown situations	0	1	2	5	4	5
Flexibility (schedules, plans)	0	1	2	5	4	5
Christian/Spiritual commitment	0	1	2	5	4	5
Commitment to Service	0	1	2	5	4	5
Sense of Humor	0	1	2	5	4	5
Cross-cultural sensitivity	0	1	2	5	4	5
Level of Maturity	0	1	2	5	4	5
Overall Rating for international service	0	1	2	5	4	5

What other information do you feel would be significant to the SIMS Admissions Committee?

Signature: _____

Date: _____

Home Address: _____

Phone: _____